

# Anton Gizzatov

## Systems Analyst for Business Processes and Internal Systems

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### PROFESSIONAL PROFILE

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I translate business processes into system requirements: roles, data, rules and exceptions. I support implementation, testing and handover. My main experience is in internal HR systems, integrations and data quality.

Final acceptance and handover of four corporate projects were completed in September 2026.

### EXPERIENCE

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#### Bauman Moscow State Technical University

Project Office, HR Policy Directorate

Systems Analyst for Business Processes and Internal Systems

Official job title: Assistant Specialist

2025 - 12 September 2026

- Process discovery and stakeholder interviews.
- AS IS / TO BE models, requirements, roles, business rules and approvals.
- Data models, API integrations and internal tools.
- Scenario testing, resolving review findings, acceptance and handover.

### KEY PROJECTS

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#### DUPIK - Responsibility and Approval Management

Defined platform logic, interface and responsibility-handover rules; directed AI-assisted implementation. Consent is tied to a specific set of duties and requested again when that set changes. Process descriptions were prepared with colleagues.

Historical snapshot, August 2026: 161 processes in the model - 16 at the top level and 145 in the matrix.

#### HRlink - HR Approval Analytics

Defined counting rules for requests and approver queues and implemented API analytics. Added route exports and daily analytics across three units. Identified requests with no progress for over a year and reported them to the manager.

#### University Records - Name and Historical Record Matching

Organised matching and quality control for 8,599 source rows. Separated original, historical and HR display names; branches and ambiguous records are handled separately. Prepared mappings with the basis for each decision.

#### HR Form Builder - Shared Blocks and Document Rules

Designed a shared model for 40 HR form configurations, block compatibility, import and versions. Agreed reference layouts. The generator preserves document differences; I checked text and layout in Word.

### SKILLS

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Systems analysis: BPMN 2.0 · AS IS / TO BE · Interviews and process discovery · Functional requirements · Roles and access permissions · Business rules · Approval workflows · Acceptance criteria

APIs and data: API / JSON · Data modelling and matching · Normalisation · Deduplication · Data quality control · SQL - basic · Excel / Google Sheets

Automation and delivery: Python / Node.js for scripts and internal tools · Functional testing · Acceptance testing · Migrations and release control · Visio · Draw.io · Jira · Bitrix24 · Yougile

### EDUCATION

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#### MIREA - Russian Technological University

Innovation Studies (27.03.05) · Specialisation: Technology Entrepreneurship in the Internet of Things · Expected graduation: 2029

#### Bauman Moscow State Technical University

Laser Engineering and Technology · Studies not completed · 2022-2026